

PERFORMANCE FACT SHEET 2016/2017
MANICURING 10-20 weeks

ON-TIME COMPLETION RATES (GRADUATION RATES)-

Includes data for the two calendar years prior to reporting

Calendar year	Number of Students who Began the program	Students available For graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	4	4	2	50%
2016	5	5	4	80%

Student's Initials: _____ Date _____

Initial only after you have had sufficient time to read and understand this information

STUDENTS COMPLETING WITHIN 150% OF THE PUBLISHED PROGRAM LENGTH

Calendar year	Number of Students who began the program	Students available for Graduation	150% Graduates	150% Completion Rates
2017	4	4	3	75%
2016	5	5	4	80%

Student's Initials: _____ Date _____

Initial only after you have had sufficient time to read and understand this information

LICENSING EXAMINATION PASSAGE RATES

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Graduates in Calendar	# of graduates taking exam	# who passed first exam taken	# who failed first exam taken	First time passing rate	# who passed the exam on 2 nd try	Total percentage of students received license
2017	3	3	3	0	100%	N/A	100%
2016	4	4	4	0	100%	N/A	100%

Data is from the State agency administering the exam.

Student's Initials: _____ Date _____

Initial only after you have had sufficient time to read and understand this information

JOB PLACEMENT RATES (includes data for the two calendar years prior to reporting)

Calendar year	Number of Students who began program	Number of Graduates	Graduates available for employment	Graduates employed in the field	Placement rate % Employed in The field
2017	4	3	3	2	66%
2016	5	4	4	4	100%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training from the Administration office.

GAINFULLY EMPLOYED CATEGORIES (Includes data for the calendar years prior to reporting)**Part-Time vs. Full-Time Employment**

Calendar Year	Graduates Employed in the Field 20-29 Hours per week	Graduates Employed in the Field at Least 30 Hours a week	Total Graduates Employed in the Field
2017	1	1	2
2016	0	4	4

Self Employed/Freelance Positions

Calendar Year	Graduates employed who were Self Employed or working Freelance	Total Graduates Employed in the Field
2017	0	2
2016	1	4

Institutional Employment

Calendar Year	Graduates employed in the who were employed by the institution, an employer owned by the institution, or an employer who shares ownership with the institution.	Total graduates employed in the field
2017	0	2
2016	0	4

Single Position vs. Concurrent Position

Calendar Year	Graduates employed in the field in a single position	Graduates employed in the field in concurrent aggregated positions	Total graduates employed in the field
2017	2	0	2
2016	4	0	4

Student's Initials: _____ Date _____

Initial only after you have had sufficient time to read and understand this information

COST OF EDUCATION PROGRAM

Total charges for the students completing on time in 2017 - \$3,575. Additional charges may be incurred if the program is not completed on-time

Student's Initials: _____ Date _____

Initial only after you have had sufficient time to read and understand this information

FEDERAL STUDENT LOANS

The Manicuring program is not long enough to meet the minimum hours to be eligible for Federal Grants or Student Loans.

SALARY & WAGE INFORMATION

Includes data for the two calendar years prior to reporting.

Annual salary and wages reported for graduates employed in the field

Calendar Year	Graduates available for Employment	Graduates employed in field	\$15,000 to \$20,000	\$20,000 to \$25,000	\$25,000 to \$30,000	\$30,000 to \$35,000	No salary information reported
2017	3	2	2	0	0	0	0
2016	4	4	0	2	2	0	0

A list of sources used to substantiate salary disclosures is available from the school in Admin office.

Student's Initials: _____ Date _____

Initial only after you have had sufficient time to read and understand this information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have related to the completion rates, placement rates, starting salaries, or licensing exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Dr. Suite #400, Sacramento, Ca, 95833, www.bppw.ca.gov, toll free telephone number (888) 370-7589 Or by fax (916) 263-1897

Student print name

Date

School official signature

Student Signature

Date

PERFORMANCE FACT SHEET DEFINITIONS

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

STUDENT'S RIGHT TO CANCEL

STUDENT'S RIGHT TO CANCEL: The student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session (first day of classes), or the seventh day after enrollment (seven days from date when enrollment agreement was signed), whichever is later.

Your cancellation date would be by 5pm on_____.

The notice of cancellation shall be in writing and submitted directly to the Financial Aid Office, and that a withdrawal may be effectuated by the student's written notice or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance.

Refund Policy: After the cancellation period, the institution provides a pro rata refund (based on scheduled hours) of **ALL** funds paid for tuition charges to students who have completed 60 percent or less of the period of attendance. Once more than 60 percent of the enrollment period in the entire course has incurred (**including absences**), there will be no refund to the student.

The enrollment fee of **\$125.00 is a non-refundable item**. Equipment, books, supplies, tools, uniforms, kits and any other items issued and received by the student would not be returnable. Once received by the student it will belong to the student and will represent a liability to the student.

If you cancel the agreement, the school will refund any money that you paid, less any deduction for enrollment fee and equipment received. If you withdraw from school after the cancellation period, the refund policy described above will apply. If the amount that you have paid is more than the amount that you owe for the time you attended, then a refund will be made within 45 days of the official withdrawal. See Refunds section below. If the amount that you owe is more than the amount that you have already paid, then you will have to arrange to pay it.